

Dear Friend,

Thank you, for your interest in our services.

I hope that the following information will be helpful.

The Doncaster Hotel, with its great facilities, is conveniently located at 855 Doncaster Road , Doncaster, 3108
Phone 9848 1622 Fax 9840 1717

E-mail doncaster.hotel@alhgroup.com.au

WEB doncasterhotel.com.au

We offer impeccable service as well as quality food and beverages.

Our prices are extremely competitive and will suit your needs.

The **Function Room** has a capacity for up to **60** guests seated or alternatively **120** standing and our facilities are suitable for all occasions.

Cocktail parties, Birthdays, Weddings, Engagements, Meetings, Shows and Special Events are all catered for and suited to your requirements.

Should you have any queries, please do not hesitate to give us a call and arrange a time to catch up.

Call in for an inspection now.

The Team at the Doncaster Hotel

Terms and Conditions

Please be advised that when making a reservation for a private function you are accepting our terms & conditions set out below.

1. Menu selections should be confirmed with the venue 14 days prior to your function and final payment of food made is to be made at this time.
2. A \$200 room hire fee is applicable and a \$200 security bond is required upon booking a function. This makes up the deposit of \$400. No booking will be accepted without these payments. (The \$200 bond is returned the following week after the function as long as there are no issues outstanding for the venue.)
3. Management reserve the right to refuse service and/or entry to guests attending a function, based on behaviour, intoxication or conduct.
4. Management reserve the right to terminate a function or remove guests based on the behaviour, intoxication or conduct of guests.
5. Any damage to equipment or property is the responsibility of the person/s whom made the function booking and will incur the cost (above and beyond \$200 bond) of any replacements and/or repairs required.
6. All functions have five (5) hour duration with 1am being the latest finishing time.
It is house policy that after the function is finished that NO clients are let into the rest of the venue.
7. Music stops fifteen (15) minutes before scheduled ending time.
8. Bar will close thirty (30) minutes before scheduled ending time.
9. All prices are G.S.T inclusive
10. No adhesives are to be used.

11. Cheque payments are not accepted

Please note: Due to Responsible serving of alcohol policies, food is compulsory at all functions where alcohol is being served with a minimum of 50 guests to be served.

I/We _____(Name)

Of _____(Address)

Agree that I / We have read, understood & accepted the above terms & conditions.

Name: _____

Signed: _____

Date: _____

Information

Room Hire

Your room hire payment of \$200 provides you with the following items:

- Tea and Coffee facilities
- Cake & Present Tables
- Use of available equipment
- Room set up
- Room Cleaning
- Use of function room for 5 hours.
- Staff where applicable

The function room will be made available for you to decorate on the day of the function (provided that there is not a function during the day). No pins or sticky tape are to be used.

Bookings & Deposits

To ensure your booking date is confirmed you are required to pay a bond of \$200 and a room hire of \$200. Room cannot be held without a bond and room hire payment. \$200 bond will be returned the following day after your function. Function room is not available for hire on Sundays or Public Holidays.

Available Equipment

Music Jukebox hire, pool table (\$2 per game), Whiteboard, projector screen, television & video, Ipad & MP3 facilities.

Projector is available at a cost of \$50

Room capacity

- Cocktail Party 120 guests
- Theatre Style Seating 60 guests

Room Dimensions

30 Metres length X 11 Metres width

Corporate Functions

Room Hire

Your room hire payment starts @ \$150* provides you with the following items:

- Tea and Coffee facilities
- Use of available equipment
- Room set up
- Room Cleaning
- Use of function room for 3hrs
- Water & mints

* Bulk bookings - Price is negotiable if you are requiring the function room for bookings that are over 5 days.

Payment

Full payment for functions is required prior to function commencing. Please note: Cheques are not accepted.

Available Equipment

Whiteboard and markers
Projector screen
Television & video

Projector is available at a cost of \$50

Room capacity

Theatre Style	60
Conference	30

Room Dimensions

30 Metres length X 11 Metres width

Menus

Morning/afternoon tea @ \$7.95 per head:
Danish slices
Assorted biscuits

If lunch or dinner is required in the duration for your function, the bistro or main bar menu is an option for meals (See bistro or main bar menu). Meals can be pre ordered and prepared to be served at a set time.

Menu Selections

MENU 1 Starter Package

10 pieces per guest @ \$11.95 per head

- Gourmet Burgundy Beef Pies
- Vegetable Spring Rolls
- Beef Cocktail Dim Sims
- Vegetable Samosa
- Mini Pizza
- Chicken Breast Fillet Bites
- Flame Grilled Beef Meatballs
- Cocktail Sausage Rolls
- Salt & Pepper Calamari
- Spinach and Ricotta Filo Pastries

MENU 2 Premium Package

12 pieces per person @ \$13.95 per head

- Gourmet Burgundy Beef Pies
- Vegetable Spring Rolls
- Beef Cocktail Dim Sims
- Vegetable Samosas
- Mini Pizza
- Chicken & Garlic Balls
- Flame Grilled Beef Meatballs
- Cocktail sized Nori Sushi Rolls
- Salt & Pepper Calamari
- Spinach and Ricotta Filo Pastries
- Chicken Satays with peanut sauce
- Prawn Twisters

Menu Selections

MENU 3 Ultimate Package

15 pieces per guest @ \$15.95 per head

- Mini Gourmet Pie Selection
- Thai Money Bags
- Prawn Twisters
- Garlic Prawn Skewers
- Spinach and Ricotta Filo Pastries
- Salt & Pepper Calamari
- Mushroom Arancini
- Assorted Vol-au-vonts
- Assorted Sushi Pieces
- Assorted Mini Quiches
- Beef Cocktail Dim Sims
- Vegetable Samosa
- Chicken & Garlic Balls
- Flame Grilled Beef Meatballs
- Assorted Point Sandwiches

If you are after something in particular that we haven't shown here please speak to the management team and we can construct a menu for you.

We are also able to cater for sit down meals including buffets, again please speak to our team to help construct the right selection for your needs.

Menu Selections

MENU 4 High Tea Selection

Minimum guests of 30 and maximum of 50

As an afternoon tea option...

11 pieces per guest @ \$35 per guest

Includes endless international hot and iced teas

And a glass of sparkling per guest

- Assorted point sandwiches
- Date and plain scones served with berry conserve & chantilly cream
- Mini pot pies with assorted fillings
Beef Burgundy, Thai Chicken,
- Mini Vol-au-vonts with assorted fillings
Chicken & Corn, Mushroom, Vegetarian
- Dark Chocolate Cup with Chocolate Mousse,
cream and fresh raspberry
- Classic Lemon and Orange Drops
- Mini Flavoured Cup Cakes

Hot Tea's

English Breakfast, Earl Grey, Irish Breakfast, Lady Grey, Prince of Wales, Traditional Afternoon, Ceylon Orange Pekoe, Darjeeling, Russian Caravan, Pure Peppermint, Pure Camomile, Pure Green Tea, Chai Selections

Iced Tea's

Lemongrass & Ginger, Apple & Peach, Spearmint & Camomile.

Or Coffee any Style.

Additional Selections

These additional platters can only be ordered once you have catered for the minimum 50 guests

Cake Platters

\$55 per platter

Serves 10 guests

A selection of freshly baked cakes and slices.

Cheese Platters

\$65 per platter

Serves 10 guests

A selection of cheeses served with crackers & crudities.

Fruit Platters

\$75 per platter

Serves 10 guests

A selection of fresh seasonal fruits.

Sandwich Platters

\$60 per platter

Serves 8 guests

A selection of assorted point sandwiches with an array of fillings.

Party Starter Platters

\$55 per platter

Serves 8 guests

A selection of sausage rolls, mini quiches, mini pizzas, party pies, honey soy chicken wings.

Asian Platters

\$55 per platter

Serves 8 guests

Mini dim sims, mini samosa, mini spring rolls, honey soy chicken wings, prawn parcels, prawn crackers.

Other platters available by request...

Additional Arrangements

Decorations

We are able to decorate the room for you, with our decoration package. The Package includes:

100 Helium Balloons

Your choice of colours (up to 3) with curling ribbon, weights and table confetti.

Napkins

Your choice of colour.

Total Cost \$220

There is also a 50 balloon package available including all of the above.

Total Cost \$180

Flowers can be arranged, a two week non refundable deposit is needed to make these arrangements. Costs would be depending on arrangement.

DJ

We have a DJ that several of our guests and ourselves have used with great success, please speak to one of our Team for contact details.